

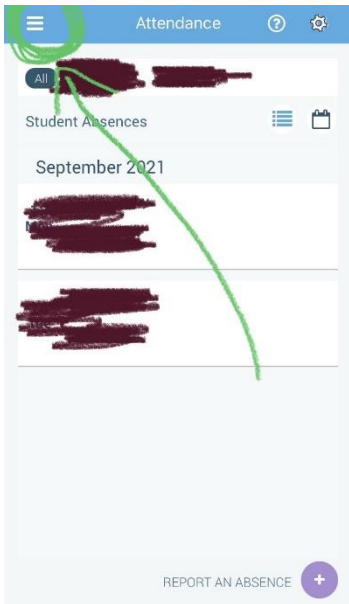


SCHOOL MESSENGER – Contacts Refresh

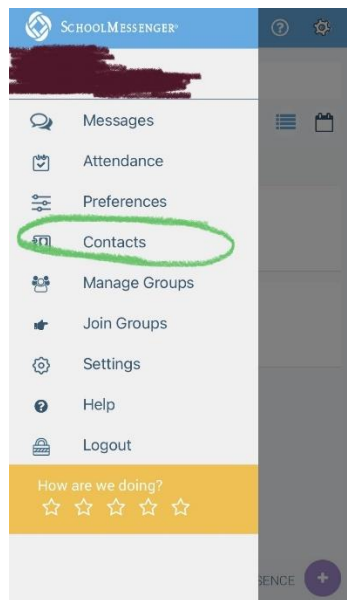
Multiple parents have indicated that they are having issues with School Messenger (that one or more of their children are not listed). We are working on correcting this issue. For many parents/guardians we are finding that “*Refreshing the Contacts in the School Messenger App*” will add missing students back in.

Please don’t hesitate to call our office at 403-345-3383 to report attendance. Even though we use the School Messenger App in an effort to streamline the process, we still love to hear from parents.

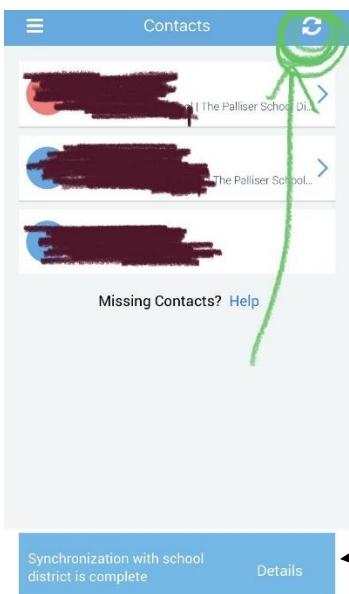
TO REFRESH THE CONTACTS IN SCHOOL MESSENGER PLEASE DO THE FOLLOWING:



1. Click on the 4 lines in the top left corner.



2. Click on Contacts in the drop-down menu.



3. Click on the arrows in the top right-hand corner.

Then you should get this message, and all of your children should be in school messenger.

If this still does not work for you, please contact the school office at 403-345-3383 or email to darby.bell@pallisersd.ab.ca or kristy.darby@pallisersd.ab.ca.